

ANSWERS TO QUESTIONS POSED as of 12/29/15 REGARDING:

REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES FOR PREPARATION OF A CATCH BASIN INVENTORY IN CITY OF EL MONTE

Q – I have read that the successful proposer will be selected by February 2016 (p. 9). Can you please tell me when the project would need to be completed by the proposer?

A – The February 2015 date on page 9 is actually a misprint. Selection should happen by 3rd week in January with execution of a contract shortly after that. Completion date of the project is up to the proposer – the proposer’s schedule is to be included in the RFP submittal. As listed under evaluation criteria, the schedule is one item that is part of the evaluation. Bidders should be aware that the City is mandated to have their catch basin devices installed by September 30, 2016. So the sooner the measurements of the catch basins are completed, the more beneficial it will be for the City to meet the installation deadline.

Q - Task 2 involves Field Survey, will prevailing wage rates be required? Will certified Payroll be required for the survey portion?

A – No. Because the project is covered under a Professional Services Agreement and not a Construction Contract, prevailing wage and certified payroll are not required.

Q - The PSA insurance section states that for Auto Liability Insurance, Any Auto must be covered for \$1 Million, our policy states that Hired Autos, Scheduled Autos, and Non-Owned Autos are covered for a combined single limit of \$1 Million dollars each accident, would this be sufficient?

A - The policy is sufficient if it covers “any auto” used for the project, as stated in the PSA.

Q - Can we include one 11 x 17 page in our proposal? If we are allowed to do so, would the 11 x 17 page count as 1 page?

A - Yes, an 11x17 page is allowed. It will count as one page.

Q - What type and version of GIS applications are in use at the City? (e.g. ESRI ArcGIS Desktop, ArcIMS, ArcGIS Server, ArcGIS Online, Digital Map Products, XY Map, MapInfo, etc.)

A - The City is in the process of obtaining ArcGIS Server hosted by another party.

Q - We did not receive a copy of LA Co DPW Exhibit A spreadsheet (Attachment A) with the RFP. How soon will the referenced exhibit be available and where?

A - Attachment A is posted on the City website along with the RFP under RFP and Bidding Opportunities.

Q - On page 6 within the paragraph under 7.0 there is reference to "completion of Tasks 1 through 8,". What are the tasks being referred too here?

A - This is a typo. It should read "completion of Tasks 1 through 2."

Q - Is there an existing spreadsheet for some or all of the 908 catch basins? If yes, which of the following info does it contain: a) CB Identification Number, b) Street Name, c) Street Address Number, d) Side of Street (N, S, E, W), e) Cross-Street, f) City/County Ownership, g) CB type, h) CB opening width, i) other. If possible, can we see sample.

A – Posted on the City’s website with the RFP and Answers to Questions is a spreadsheet of the City’s catch basins. You can see it only includes intersections. The County may be able to provide a spreadsheet of their catch basins within the City with ID Number, street name, and cross street but they have not yet done so.

Q - How detailed and accurate are the City and County maps showing the locations of the CBs? If possible, can we see sample.

A - An example of the maps that are referenced in the spreadsheet of City catch basins is posted on the City website. Blue are City storm drains and red are County storm drains. Also posted is an example of the County maps of City and County catch basins that we have. It is similar to the County maps of City and County catch basins are available on their County DPW website. You will find that the catch basin ID numbering on the City map differs from the numbering for City catch basins on the County generated maps.

Q - As part of the Scope, will the selected Consultant manage or facilitate the process of getting the Flood Permit with LA County?

A - The Consultant will obtain an access permit from the County if it is necessary to open County catch basin manholes to complete the Project. Obtaining a County permit for installation of capture devices is not a part of this Project; it will be in the scope of a subsequent RFP.